

Northbrook School District 27



Volunteer Guidelines:

As a volunteer, you provide a valuable service to our school and students. We appreciate the time and effort you put into supporting our programs and know that you do this out of your commitment to District 27 children. We thank you for your on-going work and support; we value our partnership.

In an effort to create a safe and supportive learning environment for our students, we have created the following guidelines for volunteers who work directly with students within District 27 school buildings. We ask that you familiarize yourself with these expectations and we appreciate your willingness to abide by them.

1. Sign in at the office.
2. Wear a visitor nametag while you are in the building.
3. Report directly to your work area and remain in this area; please do not disrupt instructional time by visiting classrooms and other areas.
4. Monitor the behavior of your younger children. Keep them with you and in your view. (At Wood Oaks, we prefer preschool age children not accompany volunteers).
5. Model the respect we ask students to show toward all persons.
6. If you notice any discipline issues, refrain from engaging with students to redirect behavior. Rather, notify a staff member immediately.
7. Remain confidential about a child's academic or behavioral needs. As a volunteer, you may be privy to observations that are not yours to judge or share. You are asked to exercise the same privacy/trust that a child/family would expect from a teacher.